



ENDA AGM 2020 MINUTES OF MEETING

Date: Monday, 23rd November 2020
Time: 16.00 - 17.30 (CET)
Type of meeting: ENDA AGM 2020

Members in attendance:

1. Ms. Iris Meyenburg-Altweig, President
2. Prof. Jacqueline Filkins, Honorary President
3. Ms. Rosana Svetic Cistic, Vice President
4. Ms. Gudlaug Raket Guðjónsdóttir, Vice-President
5. Ms. Gabriela Pichler, Treasurer nominee
6. Dr. Alessandro Stievano, Board Member
7. Ms. Sabine Torgler, Board Member
8. Ms. Margareta Bruckner, Board Member
9. Ms. Arda Teunissen, Board Member
10. Ms. Tiina Freimann, Board Member
11. Prof. Ippolito Notarnicola, Board Member
12. Ms. Kirsi Silanpää, Board Member
13. Ms. Sumitra Mahadevan, Exec. Secretary
14. Dr. Johanna Feutinger, ENDA Member

Apologies received:

1. Ms. Sabine Rohde, Board Member
2. Mr. Reiner Schrüfer, ENDA Member
3. Ms. Carmen Dollinger, ENDA Member
4. Dr. Fusun Terzioglu, ENDA Member

Proxy form received:

1. Ms. Laura Sabatino, ENDA Member
2. Ms. Ina Dedi, ENDA Member

Sl. No.	Discussions based on agenda
1.	<p>Welcome address:</p> <ul style="list-style-type: none">- Ms. Iris Meyenburg-Altweig (IMA) welcomed all members to ENDA's Annual General Meeting. IMA introduced Ms. Gabriela Pichler (GP) to all members and warmly welcomed her to ENDA as a Treasurer nominee. GP provided a self-introduction with a short brief on her professional background.
2.	<p>Apologies received / presence of quorum / proxy votes:</p> <ul style="list-style-type: none">- All members have been in writing and in time according to the statutes invited to this yearly AGM including the full Agenda



	<ul style="list-style-type: none">- IMA briefed on members present and proxy forms received. With the 14 members' presence and two proxy forms received, the overall members eligible for voting stood to 12 members (excluding Honorary President and Treasurer nominee).- As per the statutes, 80 members have paid their annual subscription and are therefore entitled to vote.- According to the statutes, at least 10% of the members are required to attend the meeting for a decision (i.e. at least 8 people)- 12 members with voting rights are present and 2 proxy votes = 14 votes.- According to the statutes, 75% of these votes must agree to a decision (i.e. 11 votes)- With the number of 14 votes, the AGM can make decisions.
3.	<p>Protocol last AGM / pending points:</p> <p>JF's remarks:</p> <ul style="list-style-type: none">- ENDA Organigram needs a revision with minor / major changes as required and these needs to be made on completion of ENDA registration formalities in Netherlands.
4.	<p>Updates / current position / last agreements:</p> <p>IMA remarks:</p> <ul style="list-style-type: none">- With the immense efforts and follow up by JF, could able to complete the formal registration of ENDA in Netherlands via online. We will get information from Mr. Mark Perlot once the registration approved and completed in all respects.
5.	<p>Financial updates / budget plan / ENDA relocation DE-NL:</p> <ul style="list-style-type: none">- IMA send all the financial update YTD 2019 and 2020 in advance to the board members. Sie also provided the financial update YTD 2020, also briefed on FY 2020 Revenues Vs Expenditures at the meeting. Current account balance as on date - EUR 7321 (2 membership payment to be included). Transfer of funds EUR 8000 to ENDA Congress Iceland already completed.- IMA mentioned parking of EUR 1000 in ENDA DE account could be sufficient to start the re-registration process. Hence, there is a need to transfer balance funds for smoother transition. Further transfer to Iceland is not advisable. It was proposed to open ENDA account in Austria for which certain documents are required (including registration completion documents in NL). This will enable to transfer balance funds to Austria account. Alongside, we can also transfer fund to ESNO for 2021 membership fee (EUR 500 approx.), also pending payment to Mr. Mark Perlot from ENDA DE account.- As per the advice of lawyer in Frankfurt, de-register of ENDA DE to be kick started once the NL registration is completed and the process would take approx. 6 months' time for closure of accounts.- JF remarked on the need to proceed with registration in Chamber of Commerce in NL as well.- As a next step, it was agreed to contact Mr. Mark Perlot on registration status

6.	<p>Discharge of ENDA Board:</p> <ul style="list-style-type: none"> - As we are progressing of relocating ENDA to NL, discharge of executive board members from the roles and responsibilities necessitated as a part of ENDA statutes. Re-formation of ENDA board in NL to be initiated and completed officially. - Abiding this context, proposed that current executive board members are discharged. This proposal was acknowledged and accepted by all attendees.
7.	<p>Refoundation of ENDA NL:</p> <ul style="list-style-type: none"> - It was agreed to prepare a time plan for relocation activities. - This includes NL registration completion, kick-start board reformation, invitation and submission of applications and final preparation of the new organigram.
8 & 9	<p>Dissolution of ENDA DE & Determination of Liquidator for ENDA DE:</p> <ul style="list-style-type: none"> - Online voting process was conducted on the above two topics - With all attendees voted, decision on dissolution of ENDA DE was approved. - In addition, IMA proposed and accepted to support with the role of liquidator for completion of closure activities of ENDA DE. All attendees voted and approved the proposal.
10.	<p>ENDA Congress 2022 Iceland:</p> <ul style="list-style-type: none"> - GRG briefed on the program agenda. - Conference Rooms and hotel rooms are reserved - Finalized Keynote speakers – 5 in total – President of Iceland Nursing Council, 3 speakers from UK and 1 speaker from USA. - Scientific Committee is already finalized and welcomed nomination from Finland. - Development of website activities are ongoing. Idea is to provide a link in ENDA website for the forthcoming congress. This new website is planned for release in Jan 2021 with program details, agenda, keynote speakers and topics etc.
11.	<p>Determination of next ENDA activities / tasks:</p> <ul style="list-style-type: none"> - IMA suggested to have our next Zoom meeting in Dec to discuss on further steps. - AT emphasized on the need to prepare an activity plan with time line schedules and the same was agreed.
12.	<p>Any other business:</p> <ul style="list-style-type: none"> - GRG invited all members to provide their comments on the ENDA Strategy plan document. - It was agreed to have a detailed discussion on ENDA Strategy plan in our next Zoom meeting.



Further information:

Our next zoom meeting - 21.12.2020 @ 16:00 to 17:30 hrs CET
You will receive the Zoom meeting invitation sooner...

*Abbreviations of names:

IMA	Iris Meyenburg-Altwarz
JF	Jacqueline Filkins
RSC	Rosana Svetic Cislj
GRG	Gudlaug Rakel Guðjónsdóttir
GP	Gabriela Pichler
AS	Alessandro Stievano
ST	Sabine Torgler
MB	Margareta Bruckner
AT	Arda Teunissen
TF	Tiina Freimann
IN	Ippolito Notarnicola
KS	Kirsi Silanpää
SM	Sumitra Mahadevan
JF	Johanna Feuchtinger

Signature: 28th November 2020

Sumitra Mahadevan, Exec. Secretary

Signature: 28th November 2020

Iris Meyenburg-Altwarz, President